

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

1 The regular meeting and budget public hearing of the Board of Supervisors of the Heritage Oak
2 Park Community Development District was held Thursday, July 18, 2024 beginning at 10:00
3 a.m. at 19520 Heritage Oak Boulevard, Port Charlotte, Florida 33948.

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5 Present and constituting a quorum were:

6 Paul Falduto, Jr.	Chairperson
7 Steve Horsman	Vice Chairperson
8 Vincent Scotto	Assistant Secretary
9 Jeanne Teter	Assistant Secretary
10 Carmen Russo	Assistant Secretary

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12 Also present were:

13 Robert Koncar	District Manager, Inframark
14 Michelle Egan	Project Manager, Inframark

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17 *The following is a summary of the discussions and actions taken.*

18 **FIRST ORDER OF BUSINESS** **Call to Order and Roll Call**

19 Mr. Falduto called the meeting to order, and Mr. Koncar called the roll. A quorum was
20 established.

21 **SECOND ORDER OF BUSINESS** **Pledge of Allegiance**

22 The Pledge of Allegiance was recited.
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24 **THIRD ORDER OF BUSINESS** **Audience Comments on Agenda Items**

25 Ms. Cheri Alexander had questions on a legal ad and resolutions.
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27 **FOURTH ORDER OF BUSINESS** **Comments from the Chairman**

28 None.

29 **FIFTH ORDER OF BUSINESS** **Approval of Consent Agenda**

30 **A. Approval of the Minutes of the June 20, 2024 Regular Meeting**

31 **B. Financials and Check Register for June 30, 2024**
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33 On MOTION by Mr. Horsman seconded by Mr. Russo, with all in 34 favor, the Consent Agenda, minutes of the June 20, 2024 meeting 35 and the June Financial Statements were approved. 5-0

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37 **SIXTH ORDER OF BUSINESS** **New Business**

38 None.

39 **SEVENTH ORDER OF BUSINESS** **Old Business**

40 **A. Consideration of Amending Resolution 2017-09 – Purchase of Goods and Services**

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On MOTION by Ms. Teter seconded by Mr. Russo, with all in favor, Resolution 2024-06 approving a Purchasing Policy Amendment contingent upon District Counsel review, was adopted. 5-0

EIGHTH ORDER OF BUSINESS **Staff Reports**

On MOTION by Mr. Russo seconded by Ms. Teter, with all in favor, contracting with WRE to clean out drainage system in the amount of \$19,750, was approved. 5-0

On MOTION by Mr. Horsman seconded by Mr. Russo, with all in favor, the contract with Mainscape to update the software for the wiring and timers for the irrigation system for a total cost of \$10,360, which includes a replacement of the electronics was approved. 5-0

PUBLIC HEARING

NINTH ORDER OF BUSINESS **Manager’s Report**

- A. Consideration of Adoption of the Fiscal Year 2024-2025 Budget**
- i. Consideration of Resolution 2024-04 Adopting the FY2024-2025 Budget**

On MOTION by Mr. Scotto seconded by Mr. Horsman, with all in favor, Resolution 2024-04 relating to the annual appropriations of the District and adopting the budget for fiscal year beginning October 1, 2024 and ending September 30, 2025 and referencing the maintenance and benefit special assessments to be levied by the district for said fiscal year was adopted. 5-0

- ii. Consideration of Resolution 2024-05 Adopting the Levying of Assessments**

On MOTION by Mr. Scotto seconded by Ms. Teter, with all in favor, Resolution 2024-05 levying and imposing a non-ad valorem maintenance special assessment for the District for fiscal year 2025 was adopted. 5-0


- iii. Consideration of the Fiscal Year 2024-2025 Meeting Schedule**

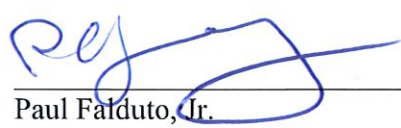
On MOTION by Mr. Scotto seconded by Ms. Teter, with all in favor, the fiscal year 2024-2025 meeting schedule was approved with the following amended dates: the December 19, 2024 meeting date to be changed to December 12, 2024 and the April 17, 2025 meeting date to be changed to April 10, 2025 was approved as amended. 5-0

86 **TENTH ORDER OF BUSINESS** **Supervisor Requests**
87 There were comments regarding open competition, total contract amounts and resolution
88 on purchasing.
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90 **ELEVENTH ORDER OF BUSINESS** **Audience Comments**
91 None.
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93 **ELEVENTH ORDER OF BUSINESS** **Adjournment**
94 There being no further business, the meeting was adjourned.
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97 _____
98 Robert Koncar
99 Secretary



Paul Falduto, Jr.
Chairman