

## CHERI ALEXANDER, C.P.M., CPPB



39+ Year Resident of Charlotte County, 9+ Year Owner Resident of Heritage Oak Park (HOP)

My experience includes budgeting, negotiations, and procurement. I have been a full time Florida resident since 1985. My parents, Pat and George Frye moved near my grandparents in 1978, then purchased a villa in July 2000 as original homeowners when Phil Palmer was President of then Heritage Park Associates. I remember being on the golf cart riding the dirt paths with the ribbons marking oak trees to save, and the new home and road construction. My dad George was the local handyman, on Neighborhood Watch, and a founding member of the Heritage Oaks Computer Club. Mom was a volunteer throughout the park; an Oak Leaf team member, Neighborhood Watch, DRC Villa 1, CERT graduate, Red Hat Society, HOPCA board member, and more. One of Mom's favorite activities was being the Duplicate Bridge Coordinator. Mom and I enjoyed her new friends, walking daily with neighbors, pool aerobics, hosting happy hours and dinner parties. I lived in the park with her on various occasions and we attended events such as tea parties in the Lodge. In 2015, I moved into 1260 Red Oak Lane, then her home where I was honored to be her caregiver until her passing at home in 2021.

Education: Robert Morris University, Edison Community College, Barry University, B.A. Business

### Work Experience:

#### 2015-9/2023 CHARLOTTE COUNTY BOARD OF COUNTY COMMISSIONERS

Senior Contract Specialist

Interim Purchasing Manager 2022-2023

Plans, supervises, and administers a centralized procurement of all goods and services, including construction, engineering through negotiations, letters of interest, bids, request for proposals, and quotes, in compliance with federal, state and local laws, FEMA regulations, Florida Statutes, CCNA, and Board policies until retirement

#### 2002-2014 SARASOTA MANATEE AIRPORT AUTHORITY, Manager Purchasing Department

Plans, supervises, and administers a centralized purchasing and warehouse program for procurement of all goods and services for Airport in compliance with federal, state and local laws, FAA regulations and Authority policies

#### 1990-2002 LEE COUNTY BOARD OF COUNTY COMMISSIONERS, Purchasing Agent

Developed specifications in compliance with grants, Florida State Statutes

Assisted with budget development

Developed, organized, and implemented new internal auditing procedures

Scheduled audits, document findings for County Administrator's office

#### 1985-1989 CITY OF PUNTA GORDA, Senior Buyer

Purchases and construction in compliance with Florida State Statutes

#### 1984-1985 COMMERCIAL UNION INSURANCE, Risk Control Assistant

Commercial insurance for trucking industry, Borg-Warner, Fruehauf

\*Accountability \*Integrity \*Proven Leadership \*Transparency \*Common Sense Experience